

Five Tools for your Business... and they're free.

Are you looking for an edge to help you and your business become more effective and to reduce costs? Here are some tools, all free, that may be useful to you.

1. **Basement Ventures: Conference Calls**

Basement Ventures offers free conference call facilities. Each call can support up to 250 people and no prior reservation is required. Everytime we have used it the sound quality has been good. Depending on your long distance phone carrier, long distance fees may apply. www.TheBasementVentures.com

2. **Mikogo: Web Conferencing**

Do you present online sales briefings or client training? Mikogo allows you to share your PC screen with other people in real time. For example, if you are displaying a powerpoint presentation on your PC your viewers will see your presentation slides as you move through your briefing. www.Mikogo.com

3. **Password Safe: Password Management**

It seems like every new web site we access wants us to register. It does not take long before we have too many passwords to remember. Password Safe is a secure, encrypted database where you can store your id's and passwords on your PC. All you need to remember is the single password to open the safe. www.passwordsafe.sourceforge.net

4. **Google Customizable News**

Get all the news that is important to you and your business at one time. Tell Google what topics are of interest to you and it will collect news articles from around the world and compile them on a single web page for you. www.news.google.com

5. **Sosius: Online Team Collaboration**

Sosius provides a free online workspace where you can share documents among team members, share calendars, project lists & task lists. It also provides a discussion area, instant messaging among your team members, and project management functions. www.sosius.com

Good luck using these tools. If you need help getting set up or using them, please feel free to call on us.

welcome

In a few short weeks "trick or treat-ers" will be coming to your door in search of goodies. Hopefully, your software is not playing tricks on you also. If you have goblins in your software, know that you can call on us for help.

As always, our goal is to provide you with information that will help you use the internet to improve your business.



Lynn & Dick Slackman
Owners of tenby technologies

news

The new **People in Business** web site is now operational. The site was built to reduce the administrative overhead of the business networking organization and provide members with the ability to display their products and services. www.PeopleInBusiness.ning.com

The **Reading Focus Card** helps persons challenged with ADD / ADHD, dyslexia, or other focusing issues. Tenby tech was proud the help Brennan Innovators, developer of the Reading Focus Card, market their product more effectively. www.ReadingFocusCard.com

Questions and Answers

Q: Do I really need anti-virus software on my PC?

A: Yes, yes, yes. Computer viruses, hackers, and all sorts of unsavory things lurk on the internet. They can do irreparable harm to your PC and your financial health. McAfee anti-virus software can be obtained for free simply by signing up for an AOL email account.

Q: What is phishing?

A: Phishing is an attempt to obtain sensitive information from you by deceptive means. This usually happens as an email or phone call that appears to be from a reputable source. Never click on a link inside an email to access a web site that requests your id and password. Many times these links point to web sites that mimic the real site, but their actual purpose is to capture your id and password.

Send us your questions and if we use them we will send you a gift. Email your questions, with your name and address, to [QUESTIONS](#) . Thanks.

recommended
reading

Blink

by Malcolm Gladwell

Blink is about the first two seconds in many situations where you make decisions about the person you're meeting, the book you're skimming, or even the web site you are looking at. How these decisions are made and why some people are better at making these snap judgments is the crux of this fascinating book.

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testimonials

tenby technologies recently completed a very specialized task for our business organization. They were always "ahead of the curve" in anticipating our questions and having answers ready for our committee. Their product, presentations, and performance are superior. - SMY Edwardsville, IL

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